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MINISTRIES



THE
JORDAN FAMILY
FOUNDATION



A.I. MASTERCLASS

PARTICIPANT GUIDE

Wispr Flow: Your Voice Is Your Keyboard

April 4, 2026 | 10:00 AM – 4:00 PM EST

General Session + Breakout Workshops
For All Attendees

ArchBishop E. Bernard Jordan

Jordan Institute of Spiritual Technology & Digital Theology
In partnership with Virginia Union University – Samuel DeWitt Proctor School of Theology

Welcome to the AI Masterclass

Today is not a technology class. Today is a liberation class.

For generations, the written word has required a keyboard, a pen, or a scribe. Today, that changes for you. Today, your voice — the same voice that has prayed, preached, prophesied, and spoken wisdom over decades — becomes your most powerful productivity tool.

Wispr Flow is an AI-powered voice dictation application that works in every app on your device. You speak. It writes. Perfectly. Instantly. In 100+ languages.

“After 150 years of using the same keyboard, voice that actually works is finally here.” — Wispr Flow

What You Will Experience Today

- A general teaching session introducing Wispr Flow to everyone
- Breakout workshops in smaller rooms by device type
- Hands-on practice with real exercises you can use today
- A take-home assignment to begin your daily practice

What to Bring to Your Breakout Room

- Your smartphone (iPhone or Android) — OR —
- Your laptop (Windows PC or Apple Mac)
- A working internet connection (event Wi-Fi available)
- This participant guide — keep it with you all day
- An open mind and a willingness to try something new

There is no wrong way to speak. Wispr meets you where you are. Your accent, your pace, your voice — all of it is welcome here.

Today's Schedule at a Glance

TIME	SESSION
10:00 AM	GENERAL SESSION OPENS — Welcome & Opening Declaration
10:00 – 10:30 AM	General Teaching: Introduction to Wispr Flow What is it? Why does it matter? Live demonstration for all attendees.
10:30 – 10:45 AM	Breakout Instructions You will be directed to your device-specific breakout room.
10:45 AM – 12:30 PM	BREAKOUT WORKSHOPS (45 min each, with breaks) Smaller rooms by device — iPhone, Android, Windows PC, Apple Mac.
12:30 – 1:30 PM	LUNCH BREAK
1:30 – 3:00 PM	Afternoon Sessions: Advanced Practice & Q&A Additional hands-on time, troubleshooting, and open lab.
3:00 – 3:45 PM	Application Workshop: The Voice-to-Vision Pipeline How to use Wispr + Claude AI together for ministry and productivity.
3:45 – 4:00 PM	Closing & Commissioning Homework assignment. Prayer. Send-off.

PART ONE:

GENERAL SESSION

What Is Wispr Flow?

Wispr Flow is an AI-powered voice dictation tool that works in every application on your phone or computer. Instead of typing, you simply speak – and Wispr transforms your spoken words into clean, perfectly formatted text instantly.

It is not like the voice dictation you may have tried before. Wispr does not just transcribe words. It understands what you mean. It removes filler words like “um” and “uh.” It formats lists automatically. It matches the tone of what you are writing – casual for a text message, professional for an email.

Why This Matters for You

THE OLD WAY	THE WISPR WAY
Type every word slowly	Speak naturally at full speed
Average 40 words per minute typing	130+ words per minute speaking
Stop to fix every mistake	Wispr self-corrects as you go
Stare at a blank page	Just start talking
Dictation only works in one app	Works in every app on your device
English only	100+ languages supported

The Golden Rule of Wispr

Open a text box FIRST. Then activate Wispr. Then SPEAK.

Works On Every Device

iPhone

Android

Windows PC

Apple Mac

Wispr runs on all four platforms with the same core experience. Your account, dictionary, and settings sync across all your devices. Learn it once. Use it everywhere.

PART TWO:

BREAKOUT WORKSHOPS

Your Breakout Room Assignment

After the general session, you will be directed to a breakout room based on the device you brought today. Each room has a trained facilitator who will walk you through setup and practice step by step.

Look at the device you brought today and find your room below.



IPHONE

iPhone Breakout Room

Activation: Tap text field → tap bubble



ANDROID

Android Breakout Room

Activation: Tap text field → tap bubble



WINDOWS PC

Windows PC Breakout Room

Activation: Double-tap Right Shift key



APPLE MAC

Apple Mac Breakout Room

Activation: Double-tap Right Shift key

Not sure which room to go to? Ask any team member with a JISTDT badge. They will help you find your room.

What Will Happen in Your Breakout Room

- Your facilitator will guide everyone through downloading and installing Wispr Flow
- You will create your free account (no credit card required for the basic plan)
- You will learn exactly how to activate Wispr on your specific device
- You will complete your first three dictation exercises together as a group
- You will practice real-life exercises: texts, emails, prayers, and notes
- Your facilitator will answer questions and troubleshoot any issues

The workshop is 45 minutes. Please arrive in your breakout room promptly when dismissed from the general session.



IPHONE QUICK-START — QUICK-START CARD

Keep this page open during your breakout session. Your facilitator will walk through each step together.

STEP 1: Download Wispr Flow

1. Open the App Store on your iPhone (blue icon with white A).
2. Tap Search at the bottom. Type "Wispr Flow" and tap Search.
3. Tap Wispr Flow — AI Voice Dictation. Tap Get.
4. Confirm with Face ID or your password. Tap Open when done.
5. Grant microphone permission when prompted — required for dictation

STEP 2: Create Your Account

1. Open Wispr Flow. Tap Sign in with Google or Sign in with Apple.
2. No new password needed — use your existing account.
3. Complete the short welcome tutorial if it appears.

STEP 3: Activate Wispr

1. Tap into any text field (like a text message box or email body).
2. A small Wispr microphone bubble will appear on your screen.
3. Tap the bubble to start speaking. Tap again to stop.

iPhone: Tap text field → Tap the Wispr bubble → Speak

My notes from the workshop:



WINDOWS PC QUICK-START — QUICK-START CARD

Keep this page open during your breakout session. Your facilitator will walk through each step together.

STEP 1: Download Wispr Flow

1. Open Google Play Store on your Android phone.
2. Tap the search bar and type "Wispr Flow." Tap the result.
3. Tap Install and wait for the download to complete. Tap Open.
4. Grant microphone permission AND accessibility permission when prompted.
5. Both permissions are required for Wispr to work across all your apps.

STEP 2: Create Your Account

1. Open Wispr Flow. Tap Sign in with Google.
2. No new password needed — use your Google account.
3. Accept the terms and complete setup.

STEP 3: Activate Wispr

1. Tap into any text field in any app.
2. A floating Wispr bubble appears on your screen automatically.
3. Tap the bubble to speak. It disappears when you stop.

Android: Tap text field → Tap floating bubble → Speak

My notes from the workshop:



WINDOWS PC QUICK-START — QUICK-START CARD

Keep this page open during your breakout session. Your facilitator will walk through each step together.

STEP 1: Download Wispr Flow

1. Open your web browser (Chrome, Edge, or Firefox).
2. Go to: wisprflow.ai and press Enter.
3. Click "Download for Windows" on the homepage.
4. Click the downloaded file to open the installer. Click Yes if Windows asks for permission.
5. Follow the steps and click Finish. Wispr appears in your system tray (bottom-right, near clock).

STEP 2: Create Your Account

1. Click the Wispr icon in your system tray to open it.
2. Click Sign in with Google or use your email.
3. Complete the welcome setup.

STEP 3: Activate Wispr

1. Click inside any text field (email, document, message box).
2. Press the Right Shift key twice quickly (double-tap).
3. Speak your message. Double-tap Right Shift again to stop.

Windows: Click text field → Double-tap Right Shift → Speak

My notes from the workshop:



APPLE MAC QUICK-START — QUICK-START CARD

Keep this page open during your breakout session. Your facilitator will walk through each step together.

STEP 1: Download Wispr Flow

1. Open Safari or Chrome. Go to: wisprflow.ai
2. Click "Download for Mac" on the homepage.
3. Open your Downloads folder and double-click the Wispr Flow file.
4. Drag Wispr Flow into your Applications folder when prompted.
5. Open Applications, double-click Wispr Flow, and grant microphone access when macOS asks.

STEP 2: Create Your Account

1. Wispr will appear in your Mac menu bar (top-right of your screen).
2. Click the Wispr icon and sign in with Google or Apple.
3. Complete the welcome setup.

STEP 3: Activate Wispr

1. Click inside any text field in any application.
2. Press the Right Shift key twice quickly (double-tap).
3. Speak your message. The menu bar icon shows a recording animation. Double-tap Right Shift to stop.

Mac: Click text field → Double-tap Right Shift → Speak

My notes from the workshop:

PART THREE:

YOUR PRACTICE EXERCISES

Exercise Guide for Today

Your facilitator will lead you through these exercises during your breakout session. They are written here so you can practice them again at home after the conference.

EXERCISE 1 — Say Your Name (First Dictation)

Open any text message or email draft on your device.
Activate Wispr using the method for your device (see your Quick-Start Card).
Speak clearly: "My name is [your name] and I am learning something new today."
Watch your words appear on screen. Read them back.
Do it again and notice how natural it becomes the second time.

EXERCISE 2 — What I Had for Breakfast

Stay in the same text box.
Activate Wispr again.
Say: "This morning I had [food] and I am feeling [emotion] today."
Wispr adds punctuation for you automatically. You do not need to say "period" or "comma."
Notice how your natural speech becomes polished text.

EXERCISE 3 — My Testimony in One Sentence

Open a fresh note or text box.
Activate Wispr.
Speak: "I have been in ministry/work/life for [X] years and God has brought me through [something]."
When you see your own story typed out perfectly, the tool becomes yours.

EXERCISE 4 — Text a Family Member

Open your Messages or texting app. Start a new message to someone you love.
Activate Wispr in the message box.
Say: "I am at an AI class today and I just learned something that is going to change how I communicate. I will tell you about it later."
Review it. Then send it. You just sent your first Wispr message.

PART THREE:

YOUR PRACTICE EXERCISES

Your facilitator will lead you through these exercises during your breakout session. They are written here so you can practice them again at home after the conference.

EXERCISE 5 — Dictate a Prayer or Declaration

Open your Notes app and create a new note.

Activate Wispr.

Speak a prayer, declaration, or affirmation from your heart. Take a full minute.

Do not stop to correct yourself. Just speak.

When finished, read it back. Your prayer is now written, saved, and shareable.

This is how you build a prayer archive with your own voice.

EXERCISE 6 — Tomorrow's To-Do List

Open a notes app or email to yourself.

Activate Wispr.

Talk through everything you need to do tomorrow as if telling a friend.

Wispr formats it as a numbered list automatically.

Forty years of handwritten to-do lists just became 60 seconds of speaking.

PART FOUR:

TIPS, TROUBLESHOOTING & NEXT STEPS

3 Rules for Speaking to Wispr

- 1 Finish your complete thought before you pause.**
Wispr transcribes in bursts. If you trail off mid-sentence, it may cut off early.
- 2 Correct by re-speaking, not by stopping.**
If Wispr gets a word wrong, just say the correct word and continue. It self-corrects in real time.
- 3 The more you use it, the smarter it gets.**
Wispr learns your vocabulary, your names, your ministry terms. After one week of daily use, it will feel like it reads your mind.

Common Problems & Solutions

IF THIS HAPPENS...	DO THIS...
Wispr is not appearing or activating	Make sure your cursor is clicked inside a text field first, then activate Wispr.
It transcribes in the wrong language	Go to Settings → General → Languages. Select your language or turn on Auto-detect.
Words are getting cut off	Finish your complete sentence before pausing. Speak in full thoughts.
Microphone is not working	Check your device privacy settings and make sure Wispr has microphone permission.
The app will not install	Make sure you have enough storage on your device and a stable internet connection.
It keeps saying "um" or "uh"	Wispr removes filler words automatically. If they appear, they will be cleaned up when you stop.
Text is not going into the right place	Tap directly into the text box you want to type in, then activate Wispr.

PART FOUR:

TIPS, TROUBLESHOOTING & NEXT STEPS

Your Homework Assignment

Before you go to sleep tonight, dictate one thing into your phone using Wispr.

It can be a prayer, a thought, a memory, a text to a family member, or a note to yourself. Just one. That is your only assignment.

- Day 1: Dictate one note or prayer
- Day 2–7: Use Wispr every day for at least one message or note
- Day 30: You will not remember what it was like to type everything by hand

“Your voice has been carrying wisdom for decades. Now the world can finally read it.” — ArchBishop E. Bernard Jordan

MY NOTES

Use these pages throughout the day to capture insights, words, and next steps.

General Session Notes

Breakout Workshop Notes

My Next Steps with Wispr

Remember: The best way to learn Wispr is to use it every day. Start tonight.

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ArchBishop E. Bernard Jordan • Sacred Desk Live Ministry

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